

OKTA Password Reset for Vendors

Once OKTA is setup, you can reset your password as needed

1. Access the ATCO OKTA platform by click on the link below:

[ATCO Identity and Access Management - Sign In \(okta.com\)](#)

2. Click “Need help signing in?”

ATCO

Sign In

Username
Your Email address

Please enter a username

Password

Please enter a password

Remember me

Sign In

Need help signing in?

3. Click “Forgot password?”

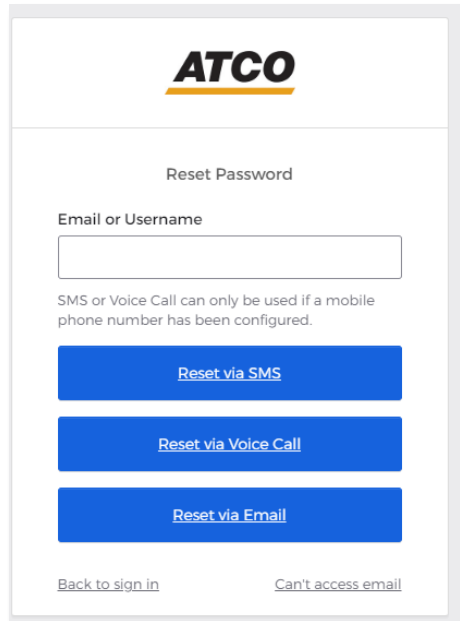
[Need help signing in?](#)

[Forgot password?](#)

[Unlock account?](#)

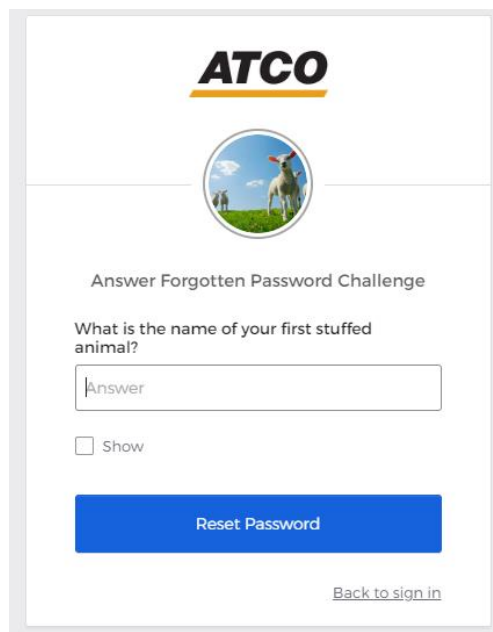
4. Choose how you would like to reset your password.

Whichever option you choose, you MUST enter the information that you used when you FIRST registered for your OKTA profile.

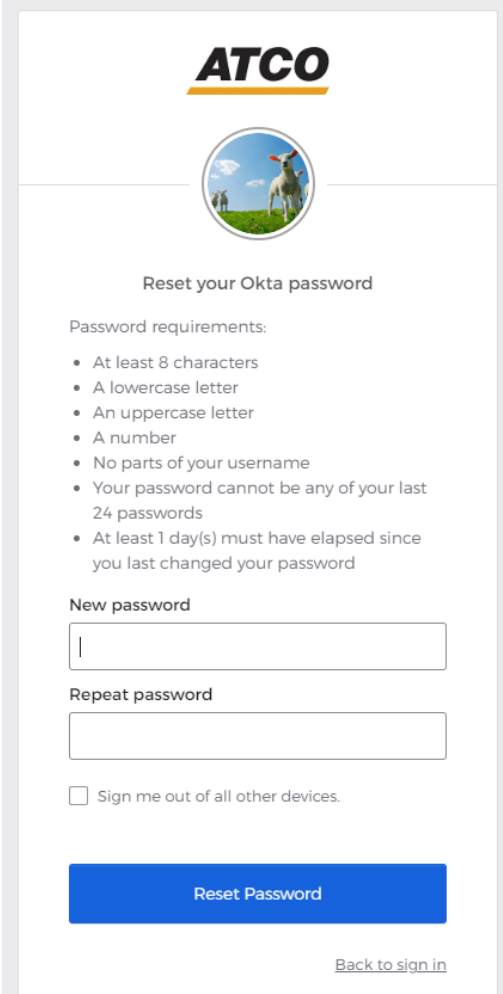


5. You will then be prompted to enter the answer you chose when you set up your security question.

Enter your answer, and press "Reset Password".

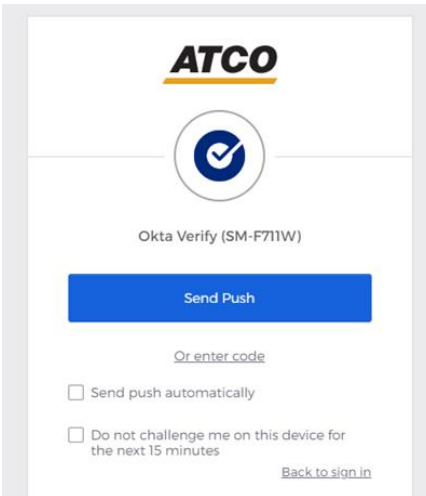


You will now be able to enter and set a new password.



The screenshot shows the ATCO password reset interface. At the top is the ATCO logo. Below it is a circular image of a cow in a field. The main heading is "Reset your Okta password". Underneath, it lists "Password requirements:" followed by a bulleted list: "At least 8 characters", "A lowercase letter", "An uppercase letter", "A number", "No parts of your username", "Your password cannot be any of your last 24 passwords", and "At least 1 day(s) must have elapsed since you last changed your password". There are two input fields: "New password" and "Repeat password". A checkbox labeled "Sign me out of all other devices." is present. A blue "Reset Password" button is at the bottom, with a "Back to sign in" link below it.

6. Once your password is reset, you should be able to send the push to login.



The screenshot shows the ATCO Okta Verify push notification interface. At the top is the ATCO logo. Below it is a circular icon with a checkmark. The heading is "Okta Verify (SM-F711W)". There is a blue "Send Push" button. Below the button is a link "Or enter code". There are two checkboxes: "Send push automatically" and "Do not challenge me on this device for the next 15 minutes". A "Back to sign in" link is at the bottom right.

7. Once you respond to the push notification on your registered device then you should be logged in.

ATCO

Enter verification code sent via SMS

Enter Code

*****| [Sent](#)

[Verify](#)

[Didn't receive a code? Reset via email](#)

[Back to sign in](#)

Now that your password is reset, you can access the Oracle Vendor Portal by clicking the back to sign in link above: